



Tejas Thakkar's

**Yash Computer Academy**

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॥ કમ્પ્યુટર શીખો અને અભણ કહેવાવામાંથી મુક્તિ મેળવો. ॥

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Standard: X

Subject: Computer Studies (024)

Chapter : 7. Functions in Calc

- (1) In which of the following ways we can enter a function in Calc ?  
(A) Directly typing function name in a cell (B) Function wizard or selecting from tool bar  
**(C) Both (A) and (B)** (D) Depends of functions
- (2) A function can start with which of the following options ?  
**(A) = sign** (B) Alphabets  
(C) Numbers (D) Any of these
- (3) Which of the following is not a logical function ?  
(A) OR (B) AND  
(C) NOT **(D) PROPER**
- (4) Which date and time function of Calc you will use to find out whether the given year is leap year or not ?  
(A) DATE **(B) DAYSINYEAR**  
(C) YEARS (D) YEARDIFF
- (5) Which is the possible mechanism to enter a function in Calc cell ?  
(A) Through function wizard (B) By manually entering  
**(C) Both (A) and (B)** (D) Depends on function
- (6) How many arguments one can use with a Calc function ?  
(A) One (B) Two  
(C) Three **(D) Depends on the function**
- (7) What can be a function argument ?  
(A) Value (B) Text  
(C) Other function **(D) All of these**
- (8) Which shortcut key is used to open the function wizard ?  
**(A) Ctrl + F2** (B) Shift + F2  
(C) Ctrl + F12 (D) Shift + F12

- (9) How many types of categories are there for the functions ?  
 (A) 10 (B) 11  
 (C) 12 (D) 13
- (10) =FACT(4) results to .....  
 (A) 4 (B) 12  
 (C) 24 (D) 48
- (11) Which function rounds the given number down to the nearest integer ?  
 (A) POWER (B) INT  
 (C) SQRT (D) EXP
- (12) Which function is used to achieve the most common value ?  
 (A) MAX (B) AVERAGE  
 (C) MODE (D) MEAN
- (13) Which of the following is used to get the middle value by arranging them either in ascending or descending order ?  
 (A) AVERAGE (B) MEDIAN  
 (C) RANK (D) COUNTA
- (14) Which function is used to display number of cells containing values ?  
 (A) COUNTA() (B) RANK  
 (C) AVERAGE (D) MEDIAN
- (15) =COUNTA(4; 5; 8; 2; 4; 9) result to .....  
 (A) 2 (B) 8  
 (C) 4 (D) 9
- (16) =MAX(34; 23; 76; 45; 53) result to .....  
 (A) 23 (B) 34  
 (C) 45 (D) 76
- (17) Which of the following is the relational operator ?  
 (A) AND, OR, NOT (B) IS, LIKE, BETWEEN  
 (C) >, <, >=, <=, =, <> (D) All of these
- (18) Which of the following is the logical operator ?  
 (A) IF (B) TRUE, FALSE  
 (C) AND, OR, NOT (D) All of these
- (19) =IF (A1>35;"PASS";"FAIL"); where A1=76 then what will be the output ?  
 (A) PASS (B) FAIL  
 (C) ERROR (D) INVALID

- (20) How many arguments are there in IF function ?  
**(A) 2** (B) 3  
(C) 4 (D) 5
- (21) Which function is used to compare the results ?  
(A) AND **(B) OR**  
(C) NOT (D) Any of these
- (22) Which function is used to join the strings ?  
**(A) CONCATENATE** (B) KEB  
(C) PROPER (D) TRIM
- (23) Which sign can be used to join the strings instead of Concatenate function ?  
(A) + (B) @  
(C) # **(D) &**
- (24) Which function turns first letter of all words into uppercase and remaining alphabets in lowercase letters ?  
(A) UPPER (B) LOWER  
**(C) PROPER** (D) CASE
- (25) Which function can remove the extra blank space from the string ?  
**(A) TRIM** (B) CONCATENATE  
(C) EXACT (D) HSPACE
- (26) Which function is used to compare two strings ?  
(A) HSPACE (B) TRIM  
(C) CONCATENATE **(D) EXACT**
- (27) Which function returns the first character from the string text, or a specified of N characters starting from the left ?  
(A) LEFTCHAR **(B) LEFT**  
(C) CHARLEFT (D) LEFTSPACE
- (28) Which function returns the length of the given string including the white space ?  
**(A) LEN** (B) LENGTH  
(C) COUNT (D) COUNTA
- (29) Which function displays today's date ?  
(A) DAY() **(B) TODAY()**  
(C) DATE() (D) WEEKDAY
- (30) Which function shows the total days of the year ?  
(A) WEEKDAY() (B) YEAR()  
(C) MONTH() **(D) DAYSINYEAR()**

